

OCCUPATIONAL THERAPY ASSISTANT (OTA)

ADMISSION REQUIREMENTS	IMPORTANT INFORMATION	✓
High School Transcript or GED Scores	Official high school transcript is required.	
College Transcripts	Official College transcript (s) required.	
Accuplacer: Reading	<ul style="list-style-type: none"> Score of 80 OR a College level science class with a lab A minimum grade of C in BIO-213, BIO-101 or BIO-115 will meet this requirement. Transfer credits will be evaluated by the Registrar. 	
Accuplacer: Sentence Skills	<ul style="list-style-type: none"> Score of 74 or a College level Writing class A minimum grade of C in ENG-101 will meet this requirement Transfer credits will be evaluated by the Registrar. 	
Accuplacer: Algebra	<ul style="list-style-type: none"> Score of 75 or a college level algebra course A minimum grade of C in MAT-031 or completion of an adult education algebra course will meet this requirement. Transfer credits will be evaluated by the Registrar. 	
Job Shadows & Personal Reflection Statement	<ul style="list-style-type: none"> Completion of two (2) jobs shadows Completion of Personal Reflection Statements. Bring this form to the required Information Orientation Session. <p><i>These forms are included or may be obtained in the Enrollment Services Center, Frye Building, Fairfield.</i></p>	
Test of Essential Academic Skills-V (TEAS-V) Required composite score of 60 Percentile	<ul style="list-style-type: none"> May be taken twice in an academic year (September to August) No less than 45 days between test dates Test consists of Reading, Math, Science, and English & Language Usage The TEAS-V may only be taken three (3) times in total. <p><i>Instructions on how to register for a test date will be mailed to students. Payment is expected at the time of test date registration.</i></p>	
Academic Standing	<ul style="list-style-type: none"> Students currently matriculated at KVCC must hold a cumulative GPA of 2.5 at the start of their first semester of program study; Students who are transferring must have achieved a cumulative GPA of 2.5 at their previous educational institution. 	

OCCUPATIONAL THERAPY ASSISTANT INFORMATION & ORIENTATION SESSION

Upon successful completion of the above academic admission requirements, you will receive an acceptance letter. You must then attend a required OTA Information & Orientation Session. Failure to attend this required session within two (2) months of your acceptance will jeopardize your admission status. These sessions are scheduled regularly (one per month) throughout the academic year. You will be notified of the date for this session by Diane Sauter-Davis, MA, OTR/L FAOTA (Program Director & Faculty).

For information regarding the admission process for this program, general information about the program or a tour of the campus, contact:

CJ McKenna, Admissions

E-mail: cmckenna@kvcc.me.edu

Phone: 453-5155

Office: Enrollment Center, Fairfield

Diane Sauter-Davis, OTA Program Director & Faculty

E-Mail: dsauter@kvcc.me.edu

Phone: 453-5172

Office: 130, Lunder Library, Fairfield

OCCUPATIONAL THERAPY ASSISTANT PROGRAM

JOB SHADOWING

The Occupational Therapy Assistant Program at Kennebec Valley Community College teaches professionalism and technical skills. This course of study requires a strong personal commitment from each student. All applicants must be aware of the practice of occupational therapy in order to make this educational commitment. Applicants fulfill this knowledge requirement through job shadowing.

Each applicant must observe two (2) different settings to successfully complete the job shadow requirement.

An applicant can:

1. Visit two (2) settings; one (1) from category A and one (1) from category B - see below.
Each job shadow must be at least four (4) hours long.

OR

2. Document previous or current work experience in an OT Department **AND** complete one (1) job shadow in a different setting.

OR

3. Document volunteer work in an OT Department **AND** complete one (1) job shadow in a different setting.

OR

4. Complete a job shadow **AND** interview an OT or OTA who works in a different setting.

Proper documentation is required from all job shadows and or work/volunteer experiences.

OTA Program Applicant Name: _____

Name of Site: _____

Address: _____

Telephone Number: _____

Name of OT practitioner shadowed: _____

Type of Facility (Check one (1) from each category):

Category A Observation

- Outpatient Mental Health, Behavioral Health
- Inpatient Mental Health, Behavioral Health
- Developmental Disabilities
- Brain Injury
- Private Practice/non-traditional setting
- Pediatrics/School System
- Pediatrics/Early Interventions

Category B Observation

- Acute Care Hospital (Psychiatric and/or Physical Disabilities)
- Home Health
- Skilled Nursing Facilities (SNF)
- Inpatient Physical Rehabilitation
- Outpatient Physical Rehabilitation

Please give a brief description of this applicant's exposure to occupational therapy, and any other comments:

Printed Name of Occupational Therapy Practitioner

Signature of Occupational Therapy Practitioner

(No. of Hours Completed)

Date

It is my recommendation that the applicant observe occupational therapy at another facility to obtain further exposure to the field.

Please return the completed form to

Admissions

Kennebec Valley Community College

92 Western Avenue

Fairfield, Maine 04937

ACCREDITATION

American Occupational Therapy Association, Inc. (AOTA)

4720 Montgomery Lane, Suite 200

Bethesda, MD 20814-344

www.aota.org (301) 652-6611

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Personal Reflection Statement

After completing the two (2) job shadows, use the space below to create your personal statement based on your experience. The personal reflection statement below should be no more than 250 words.

Please use all of the following topic prompts to guide your reflection statement.

Each student MUST bring a copy of this personal reflection statement to the required OTA Information and Orientation Session.

Writing Prompts:

- My job shadowing experience helped to confirm my decision to be an Occupational Therapy Assistant by. . .
- My job shadow experience helped me learn that "commitment to a job well done in occupational therapy" involves. . .
- I plan to accomplish my goal of becoming an Occupational Therapy Assistant by using my life experiences and talents to. . .

Notice to the Applicant

Criminal Background Checks

Applicants to certain programs need to note that a criminal background check will likely be required while enrolled in the program or as a condition of employment in the field. Certain internship and/or practicum sites, such as health care facilities, may limit or deny clinical privileges to those students who have a prior or current criminal record.

- Should a clinical facility refuse to permit a student to complete a clinical rotation based upon the student's criminal background check, the student may not be able to complete the program. In the event a student is denied placement at a clinical site the college will likely be required to enter an academic dismissal from the program.
- Additionally, certain licensing and credentialing boards may refuse to issue a license to practice based upon prior or current criminal offense (s). To learn more about whether the program or profession in which you are interested has such requirements or limitations, contact the appropriate Department Chair.

Infectious Diseases

Applicants who consider a career in Nursing or the Allied Health professions should be aware that during the course of their education and subsequent employment, they will be working in situations where exposure to infectious diseases is probable. This is an occupational risk for all health care workers. Persons should not become health care workers unless they recognize and accept this risk. Proper education and strict adherence to well-established infection control guidelines, however, can reduce the risk to a minimum. Thorough education in infection control procedures is an integral part of each health care program.

Exposure to Latex

Additionally, applicants should be aware that exposure to natural rubber latex (NRL) is likely. Individuals exposed to NRL products may develop allergic reactions such as skin rashes; hives; nasal, eyes, or sinus symptoms; and, rarely, shock.

Costs

Costs associated with required immunizations, criminal background checks, finger printing (when applicable) and admission testing are the responsibility of the applicant.

Clinical/Fieldwork Placement

Students may be scheduled for day, evening and night clinical/fieldwork experiences in some programs. It is expected that the student is able to make the necessary arrangements in order to complete all scheduled times. Placement is State-wide. The student is responsible for all travel and/or living related to the clinical or fieldwork experience.

KVCC is an equal opportunity affirmative action institution and employer.
For more information, contact Jon Connolly, Academic Dean, at (207) 453-5117.