



## KVCC Foundation Contribution Payroll Deduction Form

This is a:  NEW AUTHORIZATION  
 AMENDED AUTHORIZATION

I (full name) \_\_\_\_\_, hereby authorize my employer, Kennebec Valley Community College (KVCC), to deduct the following amount from my paycheck for the purpose of a charitable donation to the Kennebec Valley Community College Foundation.

**Select ONE option:**

ONGOING PAYROLL DEDUCTION:

Deduct \$ \_\_\_\_\_ (total) from my biweekly paychecks.

ONE-TIME PAYROLL DEDUCTION:

Deduct total amount of \$ \_\_\_\_\_ (total) from one biweekly paycheck on (date) \_\_\_\_\_.

**I would like my contribution to support the following:**

The Kennebec Valley Community College Foundation Scholarship Fund

The KVCC Foundation \_\_\_\_\_ Fund

Best use by the KVCC Foundation

By signing this agreement, I hereby authorize KVCC to make the appropriate payroll deductions from my bi-weekly paycheck. This form may be used to amend a prior KVCC Foundation payroll deduction gift agreement and will replace any previous KVCC Foundation deduction amount(s) on file. This agreement may be terminated at any time with written notification.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Return payroll deduction form by mail or email to: KVCC Foundation  
92 Western Ave Fairfield ME 04937  
Email: [foundation@kvcc.me.edu](mailto:foundation@kvcc.me.edu)

Thank you for giving to the KVCC Foundation. Your donations are tax deductible. For more information, please contact Michelle Webb, Executive Director at 453-5020 or [foundation@kvcc.me.edu](mailto:foundation@kvcc.me.edu).

*The KVCC Foundation engages supporters to invest in students, faculty, and programs to empower individuals and to build stronger communities.*

