



KENNEBEC VALLEY  
COMMUNITY COLLEGE  
M A I N E

CHALLENGE EXAM FORM

92 Western Avenue, Fairfield, ME 04937-1367  
PH: 207-453-5000 FAX: 207-453-5010

*www.kvcc.me.edu*

**Student Information**

Student Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Major: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Course Number: \_\_\_\_\_ Course Title: \_\_\_\_\_

By: \_\_\_\_\_  
Student Date

**Approval** (must be completed prior to sitting for the Challenge Exam)

- Written evidence of prior knowledge/proficiency in the subject area (attached)
- Recommended to sit for the exam

By: \_\_\_\_\_  
Department Chair Date

\_\_\_\_\_  
Sponsoring Faculty Date

**Outcome**

Examination score (80% minimum required – examination attached): \_\_\_\_\_

- Has met all criteria to receive credit via Challenge Exam Policy.

By: \_\_\_\_\_  
Department Chair Date

\_\_\_\_\_  
Sponsoring Faculty Date

\_\_\_\_\_  
Academic Dean Date

- Approved
- Not approved

## KENNEBEC VALLEY COMMUNITY COLLEGE

### Challenge Exam Policy

Some selected KVCC courses may be challenged; however, challenge exams may not be available for all courses.

When an appropriate standardized national exam exists (i.e. CLEP, Dantes, ACT, PEP, etc.), this exam will be required. If no such national exam exists, the required exam shall be comparable to the comprehensive final exam taken by all students in the course. Only one challenge exam per course will be approved by the Department Chair and Academic Dean. The following criteria apply to challenge examinations:

1. The student requesting a challenge exam will show written evidence to prior knowledge or proficiency in the subject area to be challenged. The student must contact the Department Chair as to the availability of the exam and the procedure.
2. Students intending to challenge courses must complete the application and have written approval of the Department Chair prior to taking the exam. The student must take the challenge exam prior to the semester in which the course is offered or, if an entering student, during the first two weeks of the semester.
3. The student must have been accepted in a KVCC catalog program.
4. The student may not retake the challenge exam.
5. In order to receive credit, the student must score 80 or better on the challenge exam.
6. The student will be charged 50% of current tuition rate which must be paid in advance.