



KENNEBEC VALLEY
COMMUNITY COLLEGE
M A I N E

CHALLENGE EXAM FORM

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PH: 207-453-5000 FAX: 207-453-5010

www.kvcc.me.edu

Student Information

Student Name: _____ Phone: _____

Address: _____

Major: _____ Student ID#: _____

Course Number: _____ Course Title: _____

By: _____
Student Date

Approval (must be completed prior to sitting for the Challenge Exam)

- Written evidence of prior knowledge/proficiency in the subject area (attached)
- Recommended to sit for the exam

By: _____
Department Chair Date

Sponsoring Faculty Date

Outcome

Examination score (80% minimum required – examination attached): _____

- Has met all criteria to receive credit via Challenge Exam Policy.

By: _____
Department Chair Date

Sponsoring Faculty Date

Academic Dean Date

- Approved
- Not approved

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Challenge Exam Policy

Some selected KVCC courses may be challenged; however, challenge exams may not be available for all courses.

When an appropriate standardized national exam exists (i.e. CLEP, Dantes, ACT, PEP, etc.), this exam will be required. If no such national exam exists, the required exam shall be comparable to the comprehensive final exam taken by all students in the course. Only one challenge exam per course will be approved by the Department Chair and Academic Dean. The following criteria apply to challenge examinations:

1. The student requesting a challenge exam will show written evidence to prior knowledge or proficiency in the subject area to be challenged. The student must contact the Department Chair as to the availability of the exam and the procedure.
2. Students intending to challenge courses must complete the application and have written approval of the Department Chair prior to taking the exam. The student must take the challenge exam prior to the semester in which the course is offered or, if an entering student, during the first two weeks of the semester.
3. The student must have been accepted in a KVCC catalog program.
4. The student may not retake the challenge exam.
5. In order to receive credit, the student must score 80 or better on the challenge exam.
6. The student will be charged 50% of current tuition rate which must be paid in advance.